

Philadelphia Orchard Project COMMUNITY PARTNER CHECKLIST

POP provides its community partners with orchard design assistance, plant materials, help with event organizing, and training in orchard care. The community partner is responsible for ongoing care of the orchard as well as distribution of the harvest. **The following qualifications must be completed by the applicant group prior to acceptance as a POP community partner:**

Stage 1: Partnership Requirements

- ___ Submit a completed POP Community Partner Application form
- ___ Clear the site of all trash, vehicles, rubble, and tall weeds
- ___ Demonstrate convenient water access and protection from vandalism
- ___ Raise at least \$100 to test soil and buy hoses and other supplies to maintain the garden
- ___ Have at least two people from your group participate in another POP workshop, orchard planting, or the TreeTenders program at PHS

After completion of the Stage 1 requirements and selection as a POP community partner, POP's Orchard Director and/or an Orchard Committee liaison will work with the partner group to develop an orchard plan and guide the group through scheduling site preparation and orchard planting activities:

Stage 2: Planting Preparations

- ___ Hold a community meeting with the POP Orchard Director and/or liaison to discuss plans for the orchard
- ___ Submit a POP Contract signed by both community partner and the property owner
- ___ Perform a soil test for the proposed orchard site and share the results with POP
- ___ Acquire all necessary equipment and supplies for soil prep and planting: Shovels, wheelbarrows, rakes? Compost and mulch? Newspaper or cardboard for sheetmulching? Hoses for watering? Pruners for maintenance?
- ___ Complete sheetmulching or other soil preparation for the orchard area
- ___ Set a planting date with POP and inform volunteers from your community about the orchard installation and how they can be involved